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| **Authority to Act mandate** |
| Langstane Housing Association can only discuss your application for housing, or matters relating to your tenancy, with other people or organisations after you have given us your signed permission to do so. This is called an Authority to Act mandate. If you want someone to be able to talk to us, or act on your behalf, please complete this form in full, this includes signing the form. Then return your completed form as soon as possible. You can email the completed form to us at info@langstane-ha.co.uk, or you can post it / drop it off at one of our offices: |
| **Aberdeen office**680 King StreetAberdeenAB24 1SL | Elgin office7 North Guildry StreetElgin, MorayIV30 1JR |

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| **Your details** |
| **Full name** |  |
| **Date of birth** |  |
| **Application reference** |  |
| **Address**  |  |
|  | **Postcode** |  |

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| **Your authorised person / organisation’s details** |
| **Name** |  |
| **Relationship (to you)** |  |
| **Address** |  |
| **Phone number & email address** |  |

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| **Authorisation (please delete anything that isn’t relevant)** |
| I authorise Langstane Housing Association to release information regarding my application for housing / tenancy to the person / organisation detailed above. I understand this will remain in place until cancelled by me.  |
| **Signed** |  |
| **Dated** |  |