

Note of meeting held 14 July 2026

Subject: Temple View & Airlie Gardens tenant group – meeting one.

Venue: Spotty Bag Shop café, Banff.

Time: 11am till 1pm.

People present	Apologies
Samantha Hough (SH) Tenant Participation Officer	Martin Toward (MT) Housing Manager
Martin Maclean (MM) Housing Officer	
Kyle Scott (KS) Property Officer	
RS – tenant, Banff	
SS – tenant, Banff	
AG – tenant, Banff	
LG – tenant, Banff	
AL – tenant, Banff	
AF – tenant, Banff	
CC – tenant, Banff	

Overview of the meeting

The meeting was arranged in response to a request made during the neighbourhood walkabout in March. The aim of the meeting was to provide some space away from the scheme to discuss ongoing issues with staff.

It was also an opportunity for tenants and staff to discuss the possibility of forming a tenant group, which would create structured quarterly meetings providing the group with regular updates on current and active walkabout action plans.

Item discussed	Notes
Welcome	Members and guests were welcomed by staff and offered refreshments. As this was an informal meeting there was no set agenda.
Introductions	Introductions were made as there were staff and tenants who had not met each other before.
Purpose of tenant meeting and what a tenant group is	SH explained to those who had not been present at the March walkabout the reason for arranging the meeting. She also explained what a tenant group is as stated below: “Tenant group is a collective of local people from a community who come together voluntarily to promote and encourage changes to their surrounding area”.
Future meeting venue	SH explained the challenges in finding a suitable venue close to the schemes where meetings can be held. In response AG offered the use of The Seafront Café in Macduff on a Monday or Tuesday (when they are closed to the public) for the group to use for future meetings. Also, the Spotty Bag Shop Café staff were very accommodating and stated they would be happy to welcome us back in the future.
Benefits of creating an informal tenant group	SH explained the benefits of the tenants coming together and creating a scheme group as opposed to simply meeting up regularly. These include: • Recognition as a group by staff and other tenants • Structured and regular meetings • Being part of a continuous process which is part of Langstane’s culture • Help to promote tenant participation and what this type of activity can inspire in others • Group support from staff in terms of administration, venue provision and refreshments • Building relationships with neighbours and creating a support network • Allowing Langstane to develop services and remain accountable to tenants • Breaking barriers and creating equal opportunities for tenants Tenants were unanimous in their wish to become a tenant group so we will start by creating a draft partnership agreement and arrange a follow up meeting in the coming months.
Planning next activity and meeting	SH will: • Inform tenants from both schemes of the meeting outcome • Arrange a date in the Autumn for another meeting and walkabout. The group will meet four times a year. • Create a draft partnership agreement for discussion at the next meeting
Any other business	At the end of the meeting, we walked over to the schemes to look about and speak with more tenants.
Date for next meeting	Next meeting will be in October. SH will be in touch with staff and group members closer to the time to gather their availability. From this a date and time will be proposed.

Outcome of the meeting:

- Well attended, positive meeting where everyone was respectful and friendly.
- Facilities and refreshments were suitable but not 100% ideal for a confidential Meeting.
- Plans in place for more meetings in the future and new premises offered by tenant so we will make arrangements at this venue for the next meeting.

Next / future steps for SH:

- Create draft meeting notes detailing what was discussed at the meeting. Then circulate to staff and tenants.
- Create a draft partnership agreement for next meeting so we can discuss with the group and staff and incorporate their feedback in the final draft.
- Arrange next meeting at The Seafront Café in Macduff.
- Arrange another walkabout to follow up on actions from the meeting.

Next / future steps for MM & KS:

- Follow up work on various issues discussed at the meeting and previous scheme visits and walkabouts.

Useful website links:

- Police Scotland – calling 101 for non-emergencies or using the ‘contact us’ online form [Contact Us form | Police Scotland](#)
- [Aberdeenshire Community Safety Partnership](#)
- [Contact Animal Health and Welfare team - Aberdeenshire Council](#)
- [Scotland's Leading Animal Welfare Charity - Scottish SPCA](#)
- [Dog fouling - Aberdeenshire Council](#) – Information via Aberdeen City Council relating to the Dog Fouling (Scotland) Act 2003.
- [Legislation | National Dog Warden Association \(Scotland\)](#)