

Woodview Court, Stonehaven	KEY for tenants:
26 August 2022	HO = Housing Officer
Staff attended: 5	EA = Estates Assistant
Tenants attended: 3	PO = Property Officer

LOCATIONS	ISSUES	ACTION TAKEN / AGREED	TARGET COMPLETION DATE	STATUS	NOTES
GARDEN CONDITION/ GRASSED/OPEN AREAS/ FOOTPATHS	Sloping wall in car park outside block 27-32.	Structural engineer instructed to assess.		Complete	Wall has been repaired.
	Dog fouling.	HO dealt with during walkabout.		On-going	HO spoke to tenants during walkabout and will continue to monitor.
	Tenant request for bushes to be planted at back of block 27-32 to provide some screening between bedroom windows and road.	EA received verbal quote for £120 for 4 plants. PO to raise works order.		Pending	

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CLEANING	Tenant attending requested that communal cleaning be reinstated in their block.	EA has discussed with team leader and unfortunately the cleaners do not have capacity to include this block in rota. If needed in future however a clean will		Complete	EA has communicated this to the tenant who requested it.

		be completed and recharged to tenants in block.			
	Windows to be cleaned.	EA to request window cleaner attends.		Complete	

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EXTERNAL BUILDING CONDITION including GUTTERING					

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REPAIRS: INCLUDING FENCING & GATES					

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TRIPPING HAZARDS PAVING ETC					

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ELEC/GAS/BT: ETC MANHOLES/STREET LIGHTING					
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VANDALISM/ GRAFFITI (offensive/non-offensive)					

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CAR PARKING AREAS including UNTAXED /ABANDONED	Campervan with flat tyre parked at entrance to car park.	HO & EA spoke with nearby resident who owns vehicle and requested it be moved as it blocks the entrance for emergency vehicles. Was made aware parking is for Langstane residents and their visitors only. EA stuck an LHA aware sticker to passenger window.		Complete	Van has since been moved.

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BIN STORES/RUBBISH/ FLY TIPPING & LITTER					

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MISCELLANEOUS	Bathroom upgrades.	Scheduled in for next year. Fresh enquiry to Property Team sent 01 Sept 2023.		Pending	Provided budget is available.
	Compliment on good work of the DLO joiners.	To be noted in a compliment register		Complete	Register updated.