

## Property Officer

Aberdeen

Fixed Term, **Maternity Cover** (Up to 12 Months)

£36,589-£40,655 + employer pension contribution

35 hours per week

## Who are we?

Langstane Housing Association is a key provider of social housing in the North-East of Scotland with over 2,800 homes across Aberdeen City, Aberdeenshire and Moray. Our priority is ensuring our tenants live in good quality, safe and affordable homes.

This is an exciting time for us as we shape our future and deliver our strategic ambitions. We are making major investments in our ICT systems to ensure we can deliver a modern and professional service to our customers and we need the right people to help us achieve this ambition.

## What is the role?

The role of the Property Officer is essential to ensuring that we deliver a professional, value for money and customer focused repairs and maintenance service to our customers.

You will be responsible for all maintenance issues arising in your patch of properties, whether repairs, voids or planned maintenance. You will get to know your patch in detail, understanding the construction of the properties and the maintenance required to ensure the properties remain safe, secure and attractive for our customers.

You will be focussed on ensuring customers receive an excellent level of service through informative communication, knowledgeable advice on issues such as damp and condensation and a proactive approach to identifying and resolving maintenance issues. You will work with contractors to deliver planned improvement works in your patch including kitchen and bathroom upgrades and window replacements. You will also help to look after any property related insurance works, disabled adaptations and unplanned major repairs in your patch.

You will understand the importance of health and safety and compliance with CDM Regulations 2015 and be willing to challenge poor health and safety practices.

You will enjoy working as part of a friendly team and be someone that builds strong, positive working relationships with staff and contractors.

## Who are you?

What is it in a candidate that really matters to us? It matters that you have a positive mindset, are great at what you do and that you put in the hard work. Obviously, as we have a passion for making a difference to people's lives, it matters you care as much as we do. You must have a strong commitment to customer service and service delivery and an ability to think outside of the box to find solutions to problems.

So, if you meet the criteria specified, want a job where no two days are the same, can influence positive change and like to be part of a progressive organisation that cares, we would love to hear from you. Langstane offers a competitive salary and a wide range of benefits including 37 days annual leave (including public holidays) and a flexi-time system. We are currently implementing hybrid working practices.

## Applications

Applications can be downloaded and completed electronically on our website - [www.langstane-ha.co.uk](http://www.langstane-ha.co.uk).

Alternatively, e-mail [recruitment@langstane-ha.co.uk](mailto:recruitment@langstane-ha.co.uk) for an application pack.

## Closing date

Closing date for applications is Monday 07 July 2025 and interviews will be held in the week commencing 14 July 2025. No agencies.

**No agencies and no CVs.**

